

Addendum A: Voting rights of Board Members

1. Regional Board Positions – Voting
 - 1.1 Regional Commissioner
 - 1.2 Safety Director
 - 1.3 CVPA
 - 1.4 Treasurer
 - 1.5 Registrar
 - 1.6 Referee Administrator
 - 1.7 Coach Administrator
 - 1.8 Assistant Referee Administrator
 - 1.9 Director Referee Instruction
 - 1.10 Director Referee Assessment
 - 1.11 Referee Scheduler
 - 1.12 Assistant Coach Administrator
 - 1.13 Game Scheduler
 - 1.14 Practice Scheduler
 - 1.15 Executive ARC
 - 1.16 Assistant Regional Commissioner(s)
 - 1.17 Head Director of Players
 - 1.18 Director of Players - Boys Competitive
 - 1.19 Director of Players - Girls Competitive
 - 1.20 Director of Players – Boys Non-Competitive
 - 1.21 Director of Players – Girls Non-Competitive
 - 1.22 Head Team manager
 - 1.23 Facilities Director
 - 1.24 VIP / EPIC Director
 - 1.25 Webmaster
 - 1.26 CSC Tournament Director
 - 1.27 CC Tournament Director
 - 1.28 Spring Director
 - 1.29 United Director
 - 1.30 Extra Program Coordinator
 - 1.31 Tournament Team Director
 - 1.32 Schoolyard / 5U Director
 - 1.33 Division Coordinator B6U
 - 1.34 Division Coordinator B7U
 - 1.35 Division Coordinator B8U
 - 1.36 Division Coordinators B10U
 - 1.37 Division Coordinator B12U
 - 1.38 Division Coordinator B14U
 - 1.39 Division Coordinator B19U
 - 1.40 Division Coordinator G6U
 - 1.41 Division Coordinator G7U
 - 1.42 Division Coordinator G8U
 - 1.43 Division Coordinators G10U
 - 1.44 Division Coordinator G12U
 - 1.45 Division Coordinator G14U
 - 1.46 Division Coordinator G19U
2. Regional Board Positions – Non-Voting
 - 2.1 Secretary
 - 2.2 Uniform Director
 - 2.3 Awards Director
 - 2.4 CSC Registrar
 - 2.5 CC Registrar
 - 2.6 Management administrator
 - 2.7 Assistant treasurer
 - 2.8 Statistician
 - 2.9 Auditor
 - 2.10 PVRPD liaison

Addendum B: Additional Regional Policies and Procedures

1. Fees

- 1.1 Fall Fee Schedule (2023)
 - 1.1.1 5U Schoolyard: \$80
 - 1.1.2 6U-8U Non-Competitive: \$110
 - 1.1.3 10U-19U Competitive: \$130
 - 1.1.4 VIP: \$20
- 1.2 Discounts
 - 1.2.1 Active Military Families \$15 per child
 - 1.2.2 Sibling Discounts
 - 2nd Child: \$15
 - 3rd Child: \$15
 - 4th Child: \$15
 - 5th Child Free
- 1.3 Scholarship Program –
 - 1.3.1 Scholarship applications shall be reviewed by a committee against a given set of criteria clearly defined in the application. The committee will make recommendations to the RC with final approval granted by the RC subject to available funding.
 - 1.3.1.1 A maximum annual funding limit shall be established by the Board prior to awarding any scholarships.
 - 1.3.1.2 All applications will be reviewed and retained in a confidential manner.
 - 1.3.2 Applications will be reviewed and accepted on a first come, first serve basis until all funds earmarked for scholarships have been disbursed.
 - 1.3.3 All players granted financial assistance are expected to fully participate to support their team for the duration of the season. Players previously provided financial assistance and failed to be an active participant during the season without a due cause will not be eligible for future financial aid
- 1.4 Refund Policy
 - 1.4.1 The refund amount shall be based on the date the request to withdraw from the program is received by the Registrar. Upon receipt of the withdrawn player's registration form, the Treasurer shall issue a refund. The AYSO National Fee and any administrative fee charged by Sports Connect or other AYSO vendors at the time of registration cannot be refunded.
 - 1.4.2 Any player who withdraws from the program shall be entitled to a full refund less the National Fee and any administrative fees charged by Sports Connect or other AYSO vendors at the time of registration if the request is received before August 1st.
 - 1.4.3 Any player who withdraws from the program after August 1st and no later than the start of the second game of the season will receive 50% refund less the National Fee and any administrative fees charged by Sports Connect or other AYSO vendors at the time of registration and the player must return their uniform to be eligible. No refunds will be given after the second game of the season.
 - 1.4.4 Any player who withdraws due to permanent change of station (PCS) by a military family shall be entitled to a full refund less the National Fee and any administrative fees charged by Sports Connect or other AYSO vendors at the time of registration regardless of when the request was received.

2. Meetings

- 2.1 The Regional Board shall fix, at its initial meeting each year ("annual meeting"), the time, date and place of each regular meeting of the Regional Board and send notice of such annual meeting to all participants in the program.
- 2.2 It shall be the policy of the Region to hold at least one board meeting in each month. The Regional Board shall provide for the taking of minutes of the proceedings at each meeting and make them available to the members of the Region.
- 2.3 All Regional Board meetings shall be open to all participating members unless the Regional Board determines that it is necessary to hold a private session. The Regional Commissioner or 1/3 of the board members may call a special meeting of the Regional Board with three days' prior notice stating the purposes of such meeting, which notice may be given in writing (e-mail shall be acceptable), by telephone or in person.
- 2.4 No quorum of the voting board members is required for a vote. A vote shall be passed based on a majority of the voting board members present at the meeting at the time of the vote.
- 2.5 The Regional Board may make decisions that modify these Policies and Protocols. The Regional Board is not bound by these Policies and Protocols if the Regional Board deems a modification or exception of the Policies and Protocols is in the best interest of the Region.
- 2.6 Decisions between Board Meetings
 - 2.6.1 In the event that a decision on an issue is necessary between scheduled Regional Board meetings, the RC shall either call an Executive Board Meeting or poll the Executive Board or Regional Board by e-mail.
 - 2.6.2 The RC shall keep a written record of the poll.

- 2.6.3 The decision reached by the Executive Board shall have the same effect as if it were voted on at a regular Board Meeting.
 - 2.6.4 Such decisions shall be reported to the Regional Board at the next scheduled meeting.
3. Expenditure Authorization
- 3.1 For unbudgeted expenditures requiring authorization between General Board Meetings, the RC is authorized to approve expenditures up to and including \$750.
 - 3.2 The Executive Board is authorized to approve expenditures up to and including \$1,500. Any expenditure approved in this manner will be reported to the General Board at the next scheduled meeting.
4. Duties and Responsibilities of Additional Regional Board Positions
- 4.1 Regional Commissioner (RC) Additional Duties and Responsibilities
 - 4.1.1 Regional Commissioner shall serve a three-year term.
 - 4.2 Assistant Regional Commissioner(s) (ARC)
 - 4.2.1 The ARC shall assist the RC and serve as the acting RC in the absence of the RC.
 - 4.3 Head Director of Players (HDOP)
 - 4.3.1 The Head Director of Players shall be responsible for the operation of the Core Competitive and Non-competitive programs. HDOP, with the Director of Players (DOP) for competitive and non-competitive programs, shall manage and assist the Division Coordinators for each division. The HDOP shall coordinate with the Registrar, CVAP CVPA, Head Team Manager, Regional Referee Administrator, and Regional Coach Administrator and Administrator and other Board members to coordinate the Fall Core Program.
 - 4.4 Director of Players
 - 4.4.1 The Director of Players shall ensure that a Division Coordinator is not responsible for a Non-competitive division in which a family member is a playing member. The Director of Players shall allow Division Coordinators to be responsible for a Competitive division in which a family member is a playing member as long as the Division Coordinator is not in charge of that division's team formation.
 - 4.4.2 The Director of Players shall be responsible for team formation in competitive divisions based on team balance. The Director of Players may elect to have Division Coordinators be responsible for team formation for their Non-competitive divisions
 - 4.4.3 The Director of Players, along with the Division Coordinators, shall maintain team rosters
 - 4.4.4 The Director of Players shall work with the Division Coordinators and Registrar to place late registrations on teams if openings exist, track players requesting refunds and maintain a player wait list.
 - 4.4.5 The Director of Players with the Coaching Staff shall schedule and conduct ratings meetings for the 8U and older divisions and provide the updated ratings to the Registrar for incorporation enter the player ratings into the AYSO player database.
 - 4.4.6 The Director of Players shall work with the Head Team Manager to manage Parent Participation Points and schedule parent volunteers
 - 4.4.7 The Director of Players shall work with the Equipment Director to determine quantities of equipment and uniforms needed
 - 4.4.8 The Director of Players shall work with the Field Director to determine the need for field painting and field setup/tear-down by parent volunteers
 - 4.4.9 The Director of Players shall work with the Game Scheduler to determine number of fields, the development of the game schedule and the development of the field volunteer schedule
 - 4.4.10 The Director of Players shall coordinate with Area W staff logistics in preparation of the Area W Fall Core Playoffs
 - 4.5 Division Coordinator
 - 4.5.1 The Division Coordinator shall be responsible for the administration and operation of a division of play within the Region.
 - 4.5.2 The Division Coordinator shall recruit the coaches and provide guidance and support to the coaches. The Division Coordinator shall resolve minor problems, issues and disputes within the division and refer non-minor problems, issues, and disputes to the applicable Director of Players.
 - 4.5.3 The Division Coordinator shall assist the Director of Players to ensure all Coaches and Assistant Coaches are completed and current with the following items:
 - 4.5.3.1 Registered in Sports Connect for the currently Membership year
 - 4.5.3.2 Live Scan Fingerprinted
 - 4.5.3.3 Safe Sport training
 - 4.5.3.4 Sterling Volunteer Risk Status is completed and current
 - 4.5.3.5 Safe Haven training
 - 4.5.3.6 CDC Concussion Awareness training

- 4.5.3.7 Sudden Cardiac Arrest training
 - 4.5.3.8 Age-specific coach training.
 - 4.5.4 The Division Coordinator shall assist the Uniform Director in the distribution of uniforms to teams.
 - 4.5.5 In the applicable divisions, the Division Coordinator shall coordinate the collection of player ratings.
 - 4.5.6 The Division Coordinator shall assist the Director of Players in their duties and responsibilities as needed
- 4.6 Secretary
- 4.6.1 The Secretary shall be responsible for taking minutes of all Regular and Executive Board meetings and posting them on our Regional website within 14 days after the meeting for approval at the next Regular Board meeting. Secretary shall not be a voting member of the Executive Board, but shall be a voting member of the Regional Board.
 - 4.6.2 The Secretary shall provide a copy of the minutes to the Area Director.
 - 4.6.3 The Secretary shall record changes to these Policies and Procedures when approved and maintain an accurate set of all such changes so a new edition of the Policies and Procedures may be published.
 - 4.6.4 The Secretary shall maintain an archive of the Region's administrative documents, manuals, board meeting minutes, and other materials as requested by the RC.
- 4.7 EXTRA Program Coordinator (EPC)
- 4.7.1 The EPC shall be responsible for the operation of the EXTRA program.
 - 4.7.2 The EXTRA divisions shall be U09 and older and shall be approved by the Region 68.
 - 4.7.3 The EPC shall recruit and oversee the applicable EXTRA Coaches.
 - 4.7.4 The EPC shall be responsible for team formation in accordance with the EXTRA program Policies and Procedures.
 - 4.7.5 The EPC shall maintain team rosters in an approved spreadsheet and provide this information to the Executive Board.
 - 4.7.6 The EPC shall work with the Registrar to register teams, track players requesting refunds and maintain a player wait list.
 - 4.7.7 The EPC shall work with the CVPA to ensure all coaches and assistant coaches are currently registered, certified, and have age-specific training.
 - 4.7.8 The EPC shall disseminate information to the EXTRA coaches.
 - 4.7.9 The EPC shall schedule and conduct skill assessment sessions for the players.
 - 4.7.10 The EPC shall hold ratings meetings for the EXTRA players.
- 4.8 Regional Auditor
- 4.8.1 The Regional Auditor shall be responsible for auditing the books and records quarterly.
 - 4.8.2 The Regional Auditor shall not have signature authority nor reside at the same residence as someone who has signature authority.
- 4.9 Equipment Director
- 4.9.1 The Equipment Director shall be responsible for the purchasing and distribution of uniforms and coach supplies (soccer balls, first aid kits, etc.). The Equipment Director shall be responsible for purchasing and maintaining equipment, including goals, goal nets, and corner flags as may be needed by the Region.
 - 4.9.2 The Equipment Director shall submit a budget for uniforms and equipment to the Treasurer by March 31st for the upcoming year (July 1 through June 30).
- 4.10 Field Director
- 4.10.1 The Field Director shall be responsible for the interface with the responsible organization to ensure the fields are properly maintained.
 - 4.10.2 The Field Director shall be responsible for the layout and marking of fields before the start of the season and the weekly painting of the fields during the season.
 - 4.10.3 The Field Director shall be responsible for the proper care and maintenance of all field equipment (vehicles, paint machines, etc.).
 - 4.10.4 The Field Director shall be responsible for the field equipment distribution and pick up, field painting, field monitor assignments and preseason work day activities and tracking points and forwarding the tally to the Statistician.
- 4.11 Awards Director
- 4.11.1 The Awards Director shall be responsible for obtaining trophies, pins, and medallions for distribution as deemed appropriate by the board.
 - 4.11.2 The Awards Director shall submit a budget for trophies, pins, and medallions to the Treasurer by March 31st for the upcoming year (July 1 through June 30).

4.12 Head Team Manager

- 4.12.1 The Head Team Manager shall be responsible for the dissemination of information to the Team Managers and conduct Team Manager Meetings prior to the start of the season.
- 4.12.2 The Head Team Manager shall generate the parent participation schedule for the field equipment distribution and pick up, field painting, field monitor assignments and preseason work day activities and coordinate with the Field Director.
- 4.12.3 The Head Team Manager shall coordinate the selection of a photographer with the ARC, generate the Picture Day schedule, and oversee Picture Day.
- 4.12.4 The Head Team Manager shall coordinate the distribution of pictures to the Playing Members.
- 4.12.5 The Head Team Manager will coordinate the participation of any other Community activities approved by the Board of Directors.

4.13 Tournament Director(s)

- 4.13.1 The Tournament Director(s) shall be responsible for submitting the application paperwork for all Region 68 sponsored tournaments.
- 4.13.2 The Tournament Director shall be responsible for recruiting the tournament staff and all preparation and operational activities associated with Region 68 sponsored tournaments.
- 4.13.3 The Tournament Director shall have the training requirements specified by the National Tournament Commission.

4.14 Tournament Team Director

- 4.14.1 The Tournament Team Director shall be responsible for all post- season teams participating in the various AYSO tournaments.
- 4.14.2 The Tournament Team Director shall monitor all teams, coaches, and players to assure compliance with all AYSO philosophies and regional and National Policies and Procedures.

4.15 Spring League Director

- 4.15.1 The Spring League Director shall be responsible for all aspects of the spring season.
- 4.15.2 The Spring League Director shall recruit a staff consisting of, as a minimum, a Registrar, CVPA, Safety Director, Director of Player(s), and Division Coordinators to assist in the management of the spring season.
- 4.15.3 The Spring League Director shall be responsible for player registration, coach recruitment, team formation, uniforms, fields, game and referee schedules, and any other activities necessary to conduct a secondary season soccer program.

4.16 Webmaster

- 4.16.1 Maintains the regional website home page.
- 4.16.2 Works with departmental heads on online digital advertising.
- 4.16.3 Oversees and maintains and updates region website on a timely basis on all upcoming events and activities.
- 4.16.4 Trains and manages departmental heads on maintaining and updating their own specific web page responsibilities.
- 4.16.5 Stays up to date and current on all aspects on the website's technical platform.
- 4.16.6 Manages passwords and admin privileges of all users to the website.

4.17 PVR&PD Liaison

- 4.17.1 The PVR&PD Liaison shall be responsible for representing the Region on the Youth Sports Commission and representing the Region at PVR&PD monthly meetings.
- 4.17.2 The PVR&PD Liaison shall communicate with PVR&PD management as directed by the RC.

4.18 Regional Coach Administrator (RCA) Staff

4.18.1 Assistant RCA

- 4.18.1.1 The Assistant RCA(s) shall assist the RCA in the training and supervising of all Coaches in the Region and serve as the acting RCA in the absence of the RCA.
- 4.18.1.2 When there is more than one Assistant RCA, the RCA shall designate an Executive Assistant RCA to serve as the acting RCA in the absence of the RCA.

4.18.2 Practice Field Scheduler

- 4.18.2.1 The Practice Field Scheduler shall be responsible for scheduling all practice fields for the Region.
- 4.18.2.2 The Practice Field Scheduler shall coordinate practice fields and practice field lights through the PVR&PD Sports Supervisor to ensure appropriate reservations are in place for field and light use.

4.18.3 Game Scheduler

- 4.18.3.1 The Game Scheduler shall be responsible for scheduling games during the regular season,

- playoffs, and championship day.
- 4.18.3.2 The Game Scheduler shall receive team numbers for coaches of multiple teams from the Directors of Players and shall make an effort to minimize overlapping game times for these coaches.
- 4.18.4 Statistician
 - 4.18.4.1 The Statistician shall be responsible for maintaining standings for the Region.
 - 4.18.4.2 The Statistician shall update game standings and parent participation points for the competitive divisions on a weekly basis and post the standings on the website or at the fields on Saturday.
- 4.18.5 VIP/EPIC Coordinator
 - 4.18.5.1 The VIP/EPIC Program Coordinator, if any, shall serve as a liaison between the Regional Commissioner and the parents or guardians of children eligible to play in the Region's or Area's VIP/EPIC program for special children with physical or mental disabilities or challenges.
 - 4.18.5.2 The VIP/EPIC Program Coordinator's responsibilities shall include the supervision of the division of the VIP/EPIC players into balanced teams, and the arranging and scheduling of practices and games for such VIP/EPIC play.
- 4.19 Regional Referee Administrator (RRA) Staff
 - 4.19.1 Assistant RRA
 - 4.19.1.1 The Assistant RRA(s) shall assist the RRA in the recruitment, training and supervising of all Referees in the Region.
 - 4.19.1.2 The Assistant RRA(s) shall be responsible for the scheduling of all Referees, Assistant Referees and Youth Referees using the Region's referee scheduling software.
 - 4.19.1.3 When there is more than one Assistant RRA, the RRA shall designate an Executive Assistant RRA to serve as the acting RRA in the absence of the RRA.
 - 4.19.2 Director of the Player Referee Organization (PRO) Program
 - 4.19.2.1 The Director of the PRO Program shall be responsible for the recruitment, retention, training, and supervising of all Youth Referees in the Region.
 - 4.19.2.2 The Director of the PRO Program shall recommend to the RRA those Youth Referees whose skill level merits consideration for badge upgrade training.
 - 4.19.2.3 The Director of the PRO Program shall recommend Youth Referees for summer referee camps.
 - 4.19.3 Director of Referee Assessment
 - 4.19.3.1 The Director of Referee Assessment shall be responsible for the assessment and mentoring of all Referees.
 - 4.19.3.2 The minimum requirements for this position shall be Intermediate Referee and successful completion of the Referee Assessor course.
 - 4.19.4 Director of Referee Instruction
 - 4.19.4.1 The Director of Referee Instruction shall arrange for and/or facilitate training programs where needed, register such programs with the NSTC and disseminate information about such programs to all referee candidates.
 - 4.19.4.2 The Director of Referee Instruction shall ensure the timely and accurate recording of completion of referee training courses administered by the Region.
- 4.20 Regional Designated Officials
 - 4.20.1 The Coach
 - 4.20.1.1 The Coach shall be responsible for providing guidance and instructional training to the assigned team and conduct practices in accordance with Regional Policies and Procedures.
 - 4.20.1.2 The Coach must be at least 18 years of age.
 - 4.20.1.3 The Coach shall have completed & be current with the following:
 - 4.20.1.3.1 Registered in Sports Connect for the currently Membership year
 - 4.20.1.3.2 Live Scan Fingerprinted
 - 4.20.1.3.3 Safe Sport training
 - 4.20.1.3.4 Sterling Volunteer Risk Status is completed and current
 - 4.20.1.3.5 Safe Haven training
 - 4.20.1.3.6 CDC Concussion Awareness training
 - 4.20.1.3.7 Sudden Cardiac Arrest training
 - 4.20.1.3.8 Age-specific coach training.
 - 4.20.1.4 The Coach shall have an e-signed copy of each player's registration form at all team functions.
 - 4.20.1.5 The Coach shall be responsible for player safety and shall inspect the practice field before each practice for dangerous conditions.
 - 4.20.1.6 Two AYSO Adult Volunteers at all events

- 4.20.1.6.1 The Coach shall ensure that at least two adult volunteers, including the coach, one of the same gender as the players, are present at all team functions.
- 4.20.1.6.2 All Adult volunteers must have the following items completed and current:
 - Registered in Sports Connect for the currently Membership year
 - Live Scan Fingerprinted
 - Safe Sport training
 - Sterling Volunteer Risk Status is completed and current
 - Safe Haven training
 - CDC Concussion Awareness training
 - Sudden Cardiac Arrest training
- 4.20.1.6.3 No activity shall start until two adults are present. Should two adults not be present the coach shall cancel the event after 15 minutes.
- 4.20.1.6.4 Should a team event be occurring without two adults, the Coach shall be warned. Additional offences of this policy may subject the coach and team to additional sanctions.
- 4.20.1.7 The Coach shall complete the lineup card, make substitutions in accordance with Regional Policies and Procedures, and be responsible for the behavior of the sideline during and immediately before and after games.
- 4.20.1.8 In the 8U and older divisions, the Coach shall provide a completed Player Evaluation Form to the Division Coordinator at least seven days prior to the division's Ratings Meeting.
- 4.20.1.9 The Coach shall not coach more than one team in a season unless authorized by the RCA and RC.
- 4.20.1.10 The Coach shall not receive their team roster until they have completed volunteer registration.
- 4.20.1.11 6U, 7U and 8U teams shall not receive their uniforms until the Coach, Assistant Coach, Team Manager and Referee have cleared volunteer registration.
- 4.20.1.12 10U – 16/19U teams shall not receive their uniforms until the Coach, Assistant Coach, and Team Manger have cleared volunteer registration.
- 4.20.2 Assistant Coach
 - 4.20.2.1 The Assistant Coach shall assist the Coach in carrying out the coaching and management requirements of the team.
 - 4.20.2.2 The Coach shall select the Assistant Coach after the players have been assigned to the team.
 - 4.20.2.3 The Assistant Coach must be at least 18 years of age.
 - 4.20.2.4 The Assistant Coach shall assume the responsibilities of the Coach in the Coach's absence, including having signed copies of each player's registration form at all team functions.
 - 4.20.2.5 The Assistant Coach shall have completed and keep current:
 - 4.20.2.5.1 Registered in Sports Connect for the currently Membership year
 - 4.20.2.5.2 Live Scan Fingerprinted
 - 4.20.2.5.3 Safe Sport training
 - 4.20.2.5.4 Sterling Volunteer Risk Status is completed and current
 - 4.20.2.5.5 Safe Haven training
 - 4.20.2.5.6 CDC Concussion Awareness training
 - 4.20.2.5.7 Sudden Cardiac Arrest training
 - 4.20.2.5.8 Age-specific coach training.
- 4.20.3 Team Manager
 - 4.20.3.1 The Team Manager shall assist the Coach by organizing the parents in the following duties: coordinating parent participation assignments, scheduling snacks, ordering the banner, disseminating information, and any other duties deemed necessary by the Coach.
 - 4.20.3.2 The Team Manager must be at least 18 years of age.
 - 4.20.3.3 The Team Manager shall have completed and keep current:
 - 4.20.3.3.1 Registered in Sports Connect for the currently Membership year
 - 4.20.3.3.2 Live Scan Fingerprinted
 - 4.20.3.3.3 Safe Sport training
 - 4.20.3.3.4 Sterling Volunteer Risk Status is completed and current
 - 4.20.3.3.5 Safe Haven training
 - 4.20.3.3.6 CDC Concussion Awareness training
 - 4.20.3.3.7 Sudden Cardiac Arrest training
- 4.20.4 Referee
 - 4.20.4.1 The Referee shall be part of the IFAB-approved ("diagonal") system of officiating games consisting of a Referee and two Assistant Referees and/or club linesman if sufficient Assistant Referees are not available.
 - 4.20.4.2 Referee and Assistant Referee who are over 18 years of age must compete and be current on the following:
 - 4.20.4.2.1 Registered in Sports Connect for the currently Membership year

- 4.20.4.2.2 Live Scan Fingerprinted
- 4.20.4.2.3 Safe Sport training
- 4.20.4.2.4 Sterling Volunteer Risk Status is completed and current
- 4.20.4.2.5 Safe Haven training
- 4.20.4.2.6 CDC Concussion Awareness training
- 4.20.4.2.7 Sudden Cardiac Arrest training

4.20.4.3 Youth Referees who are under 18 years of age must complete and be current of the following:

- 4.20.4.3.1 Registered in Sports Connect for the currently Membership year
- 4.20.4.3.2 Safe Sport training
- 4.20.4.3.3 Safe Haven training
- 4.20.4.3.4 CDC Concussion Awareness training
- 4.20.4.3.5 Sudden Cardiac Arrest training

4.20.4.4 The Referee shall have the appropriate training/experience to referee a given game. The Regional Referee Administrator shall determine if a referee has the appropriate training and experience to referee a given game

4.20.4.5 The Referee shall assume "full charge" of games they are officiating the moment they enter the designated field of play.

4.20.4.6 The Referee shall have authority over players, coaches, other officials, spectators, and any other person or element affecting the game.

4.20.4.7 The Referee shall have the authority to caution or send off players, substitutes.

4.20.4.8 The Referee shall have the authority to expel coaches according to the Laws of the Game. Should the referee determine that a spectator should be removed from the game, the referee shall direct the coach to have the spectator leave the game. The referee can suspend the game until the spectator leaves. If the spectator does not leave the area within a reasonable amount of time, the referee can terminate the match. The Board has the right to determine if the spectator needs to be part of a due process review.

4.20.4.9 This authority shall extend after the game until all participants have exited the vicinity of the field.

4.20.4.10 The Referee shall submit an Incident Report to the RRA for any caution, send-off and/or expelling a coach. In the competitive divisions, a Referee shall not officiate a game in which a family member is a Playing Member without prior approval by the RRA.

4.20.4.11 A Referee shall not coach or support a team while in uniform. A Referee is not in uniform if wearing a "civilian" shirt.

4.20.5 Assistant Referee

4.20.5.1 The Assistant Referee shall be part of the IFAB-approved ("diagonal") system of officiating games consisting of a Referee and two Assistant Referees.

4.20.5.2 In the competitive divisions, an Assistant Referee shall not officiate a game in which a family member is a Playing Member without prior approval by the RRA.

4.20.5.3 An Assistant Referee shall not coach or support a team while in uniform. An Assistant Referee is not in uniform if wearing a "civilian" shirt.

4.20.6 Youth Referee

4.20.6.1 The Youth Referee shall be a Referee or Assistant Referee who is at least 12 years old and under the age of 18.

4.20.6.2 A Youth Referee must have a medical release form signed by a parent or guardian in their possession any time they participate in a game. A Youth Referee must be older than the players in the game they are officiating.

4.20.6.3 A Youth Referee must be at least 2 years older than the age of the player in which the Youth Referee is officiating or assisting the Referee.

5. Executive Board

5.1 The Executive Board shall provide guidance to Regional Commissioner and the Regional Board regarding the business of the Region. The Executive Board shall discuss personnel issues and review motions/proposals intended to be proposed to the Regional board.

5.1.1 The region shall have an Executive Board comprised of the following positions:

- 5.1.1.1 Regional Commissioner – Elected
- 5.1.1.2 Treasurer – Elected
- 5.1.1.3 Child & Volunteer Protection Advocate – Elected
- 5.1.1.4 Safety Director – Elected
- 5.1.1.5 Registrar – Elected
- 5.1.1.6 Regional Referee Administrator – Elected
- 5.1.1.7 Regional Coach Administrator – Elected
- 5.1.1.8 Assistant Regional Commissioner(s) – Appointed
- 5.1.1.9 Head Director of Players – Appointed

- 5.1.1.10 VIP Director – Appointed
- 5.1.1.11 Head Team Manager – Appointed
- 5.1.1.12 Facilities Director – Appointed
- 5.1.1.13 Any position appointed by the Regional Commissioner
- 5.1.2 During the secondary season the following positions shall be part of the Executive Board.
 - 5.1.2.1 Spring League Director
 - 5.1.2.2 Tournament Director(s)
 - 5.1.2.3 Tournament Team Director

6. Program Information

- 6.1 Every player shall be entitled to play at least three-quarters of every game, except in the 5U, 6U and 16U/19U division, unless it is mathematically impossible to do so based on the number of players on a team and the Coach of such teams has been told by the Region that this requirement will not apply. 5U and 6U players shall be entitled to play at least two-thirds of every game and 16U/19U players shall be entitled to play at least half of every game. In any event, absent injury to a player or other extraordinary circumstances, all players shall be entitled to play at least half of every game.
- 6.2 It is also the policy of the Region to have no player in the 10U, 12U and 14U divisions play more than two quarters per game as goalkeeper during the regular season. Goalkeeper restrictions shall be waived during pool play and on Championship Day.
- 6.3 The Regional Board may waive registration fees in whole or in part with respect to any participant if such a fee would create a hardship for such participant or his/her family.
- 6.4 Division Assignment
 - 6.4.1 Players shall be assigned to a division based upon their gender and age as of January 1 of the current year.
 - 6.4.2 A player whose age places them in the 5U, 6U or 7U divisions shall be allowed to play up one age division per parent request.
 - 6.4.3 A player whose age places them in the 8U, 10U or 14U divisions shall be allowed to play up one age division. This will only be honored if the child participates in a skills assessment.
 - 6.4.4 The region shall not allow players to play down in a lower age division.
 - 6.4.5 Any player with special needs shall play in the VIP program.
- 6.5 Game Policies
 - 6.5.1 The length of the season shall be ten (10) games plus a Championship Day in the 10U, 12U and 14U divisions unless the game schedule is modified because of an odd number of teams. Inclement weather or poor field conditions may necessitate from time to time the postponing or cancelling of games.
 - 6.5.2 Any such postponement or cancellation will be made by the RC, RRA or the Safety Director as early as practical before game time.
 - 6.5.3 Once the game begins, only the Referee in charge of the particular soccer field may suspend or cancel the game, except that the RC or designate may suspend or cancel games due to inclement weather or other conditions that may warrant such action.
 - 6.5.4 The highest standards of conduct and good sportsmanship must be maintained at all times by players, coaches, referees, spectators and all other participants.
 - 6.5.5 Offensive, insulting or abusive language is forbidden.
 - 6.5.6 The use of alcohol, tobacco products including chewing tobacco, or illegal drugs in the vicinity of the playing field during practices or games is strictly forbidden.
 - 6.5.7 All players must wear the official uniform for all games.
 - 6.5.8 All players must wear appropriate soccer clothing for all practices.
 - 6.5.9 The use of shin guards is required at all practices and games.
 - 6.5.10 Coaches are expected to be positive and set the best possible example for the players and spectators.
 - 6.5.11 Excessive coaching from the sidelines shall not be permitted, and the function of the coach shall be to provide encouragement and a positive direction.
 - 6.5.12 The coach may enter the field of play only with the consent of the referee and may coach only within the technical area which is the length of the center circle.
 - 6.5.13 Spectators at games must provide adequate space for the Assistant Referees to perform their duties (three yards from sideline if space between fields allow) and between the penalty areas.
 - 6.5.14 Spectators are expected at all times to act positively around players and to demonstrate respect for opponents, officials, and all other volunteers.
- 6.6 Referee Policies
 - 6.6.1 Under no circumstances should spectators attempt to coach or address derogatory remarks to players, coaches or referees.
 - 6.6.2 At the end of the game, the players on each team shall line up and shake hands with the players of the opposing team and thank the Referee and Assistant Referees.
 - 6.6.3 The Referee shall have the power and authority to caution and send off players.
 - 6.6.4 The Referee shall also have the authority to warn and send off coaches if their conduct violates the

- Laws of the Game and or this Policies and Protocols. The Referee shall not restart the match until the offending person leaves the vicinity playing area. If the offending person refuses to leave playing area, the Referee shall suspend the match; final outcome of the game will be determined by the Executive Board.
- 6.6.5 Harassment of Referees shall not be tolerated. Any actions, verbal or otherwise, deemed as harassing behavior towards a Referee shall result in actions being taken against the offending individual
 - 6.6.6 Harassment of Youth Referee shall not be allowed. Coaches and spectators shall not instruct or critique a Youth Referee. Any conduct that is deemed to be harassment (as determined by the referee, the assistant referees, any regional board member or member of the referee staff) of a youth referee by any coach may result in the expelling of the coach without any warning. Any conduct that is deemed to be harassment (as determined by the referee, the assistant referees, any regional board member or member of the referee staff) of a youth referee by any spectator may result coach being directed to have the spectator leave the area of the game without any warning.
 - 6.6.7 Should a coach have an issue with the referee they are instructed to get a member of the referee staff to observe the referee during the game in question so that the referee staff can advise the referee.
 - 6.6.8 These actions may be taken whether the offense was brought to the attention of the Coach during the game (Caution or Send Off) or brought to the attention of the RRA after the completion of the game.
 - 6.6.9 A player who is sent off for violation of the Laws of the Game shall be suspended for the duration of that game and shall not participate in the team's next scheduled game. A player who is cautioned or sent off may be subject to additional disciplinary action (e.g., parent conferences, additional game suspensions, expulsion) at the discretion of the three board members, preferable the RA, RRA and Coach Administrator upon thorough review of the incident.
 - 6.6.10 A coach, assistant coach or spectator who is warned or sent from the field may also be subject to similar or additional disciplinary action at the discretion of the Executive Board upon thorough review of the incident.
 - 6.7 Running up the Score
 - 6.7.1 It is the policy of the Region that each team shall try to avoid a "run- up", that is, winning by more than five goals. Although scores are not kept in non-competitive divisions, similar actions shall be taken by the coach if the game is being dominated by one team.
 - 6.7.2 Each coach shall be responsible to see that this does not occur by proper coaching, player substitutions, player assignments, and other positive means.
 - 6.7.3 Disregard of this policy will result in observation by the Director of Players, RCA, RRA, ARC or RC who shall have the authority to recommend due process if the persistent disregard for the policy continues.
 - 6.8 Game Protests. No protest of games shall be permitted.
 - 6.8.1 However, a Coach may file with the RRA a written report of any misapplication of the Laws of the Game by a Referee.
 - 6.8.2 This procedure shall not be used as a means of complaining about or criticizing any judgment call of a Referee or Assistant Referee.
 - 6.8.3 If, after investigation by the Referee Staff, it is found that a Law was misapplied, such Referee shall be so informed in order to ensure that no further misapplication occurs.
 - 6.9 Incident Reports
 - 6.9.1 Any person may submit a written incident report, regarding the statements or actions of anyone interacting, in a negative way, with the AYSO program.
 - 6.9.2 The report shall be as specific as possible and shall be signed and dated, with the reporter's phone number indicated.
 - 6.9.3 The report shall be submitted to the Safety Director (SD).
 - 6.10 Championship Day
 - 6.10.1 The playoff format shall consist of pool play followed by single elimination play on Championship Day.
 - 6.10.2 The composition of playoff pools will be determined based on the number of teams in a division.
 - 6.10.3 The team will be ineligible to participate in Championship Day if all of a team's adult leadership, the coach, assistant coach, team manager, and referee(s), have NOT completed the following:
 - 6.10.3.1 Registered in Sports Connect for the current Membership year
 - 6.10.3.2 Live Scan Fingerprinted
 - 6.10.3.3 Safe Sport training
 - 6.10.3.4 Sterling Volunteer Risk Status is completed and current
 - 6.10.3.5 Safe Haven training
 - 6.10.3.6 CDC Concussion Awareness training
 - 6.10.3.7 Sudden Cardiac Arrest training
 - 6.10.4 If the Coach and Assistant Coach have not completed the proper coach training for their division, that team will be ineligible to participate in Championship Day. The Regional Commissioner or Regional Board may make exceptions to the coach training if there is good cause for the lack of training.
 - 6.10.5 If the Coach does not turn in their team player ratings, that team will be ineligible to participate in Championship Day.
 - 6.10.6 A team will be ineligible to participate in Championship Day if the Coach and/or Assistant Coach have not followed the 50% play rule. All players must sit out 1 quarter before any player plays more than

three quarters.

6.10.7 Pool Play Point System – Points during pool play

- 6.10.7.1 Win 6 points
- 6.10.7.2 Tie 3 points
- 6.10.7.3 Loss 0 points
- 6.10.7.4 Shutout 1 point (for an earned shutout, including 0-0 tie)
- 6.10.7.5 Goals Scored 1 point per goal (max 3 per match)
- 6.10.7.6 Red Card -2 points for each red card
- 6.10.7.7 Team Personnel/Parent Ejection: -2 points for each person (unless reduction already applied for Red Card)
- 6.10.7.8 It is the policy of the Region that each team shall try to avoid a “run-up”, that is, winning by more than five goals. Disregard of this policy may result in a post-game Caution (1 point deduction).
- 6.10.7.9 During Pool Play and on Championship Day a team who wins or ties and is in violation of the Everyone Plays philosophy will result in a 0-1 forfeit. In addition, if the offending team loses the game, they would lose any points earned from goals scored and the non-offender would not benefit from a shutout since it was not an earned shut out

6.10.8 Tie Breaker Criteria for Pool Play Seeding

- 6.10.8.1 Fewest goals allowed in regular play
- 6.10.8.2 Most goals scored in regular play (maximum 5 goals more than opponents score per game)
- 6.10.8.3 Head-to-Head competition in regular play
- 6.10.8.4 Coin toss

6.10.9 Tiebreaker Criteria to Advance to Championship Day

- 6.10.9.1 Head-to-Head competition in pool play
- 6.10.9.2 Most wins in pool play
- 6.10.9.3 Most ties in pool play
- 6.10.9.4 Fewest goals allowed in pool play
- 6.10.9.5 Most goals scored in pool play (maximum 5 goals more than opponents score per game)
- 6.10.9.6 Fewest goals allowed in regular play
- 6.10.9.7 Most goals scored in regular play (maximum 5 goals more than opponents score per game)
- 6.10.9.8 Head-to-Head competition in regular play
- 6.10.9.9 Coin toss

6.10.10 Championship Day Format

- 6.10.10.1 Team will advance and be seeded for Championship Day based on pool play standing.
- 6.10.10.2 First-place teams in each pool, plus the number of “wild card” teams needed to complete the bracket shall advance, assuming the team meets the minimum Parent Participation level.
- 6.10.10.3 If the first-place team in a pool does not meet this level, the spot becomes a “wild card” spot. Tiebreaker Criteria above will be used as necessary for seeding.

6.11 Advancement to Area Playoff

- 6.11.1 Attending Area playoff is by invitation by the Area Director and is not a right given to a team because they won on Championship Day. Regional Commissioner may deny a team entry into Area Playoffs based on good cause.
- 6.11.2 If there are more Championship Day Champion Teams than invitations to the Area Playoff in that division, the following criteria shall be used to determine which teams goes to Area Playoffs.
 - 6.11.2.1 Most wins in pool play and Championship Day
 - 6.11.2.2 Most ties in pool play and Championship Day
 - 6.11.2.3 Fewest goals allowed in pool play and Championship Day
 - 6.11.2.4 Coin toss

7. Parent Participation Requirements

7.1 Overview of Parent Participation Points.

- 7.1.1 The amount of parent participation points required for the season shall be posted prior to the start of the first game of the season.
- 7.1.2 The Regional Board or the Regional Commissioner also has the right to modify the Parent Participation Requirements or an individual team's requirements at any time during the season if the Regional Board or the Regional Commissioner finds good cause to do so.
- 7.1.3 As an all-volunteer organization with over 1,500 playing members, Region 68 depends on every family participating in some manner and to some level. Each family that has a player in the region shall be expected to volunteer a minimal amount of time to help the region operate.
- 7.1.4 Board members, coaches, assistant coaches, referees, and team managers donate many hours to the program. Parents who do not participate in one of these capacities are depended upon to donate 2-3 hours to the program for each child registered.

7.2 Job descriptions which earn Parent Participation Points are provided in the following paragraphs.

7.2.1 Points earned by Refereeing Games

- 7.2.1.1 The Referee Administrator has the authority to make exception to Parent Participation Points

- earned through refereeing games.
- 7.2.1.2 Teams in competitive divisions are awarded one (1) Parent Participation Point for completing a referee position (Referee or Assistant Referee) for a 10U to 14U game.
- 7.2.1.3 Teams in competitive divisions are awarded two (2) Parent Participation Point for completing a referee position (Referee or Assistant Referee) for a U16/19 game.
- 7.2.1.4 A team may earn no more than two (2) per day by refereeing games. Extra or United teams may earn more depending on their game travel schedule if allowed by the Regional Referee Administrator or the Regional Commissioner on a case-by-case basis.
- 7.2.1.5 At least 4 referee points must be earned during weeks 8, 9 and/or 10 of the Core Season.
- 7.2.1.6 A team can only earn one Parent Participation Point by a youth referee per weekend.
- 7.2.1.7 It is the responsibility of the Coach, Team Manager, and/or the Referee to make sure the team receives proper credit for games refereed, not the referee staff.
- 7.2.1.8 Refereeing 8U, 7U and 6U games will not count as a parent participation points.
- 7.2.1.9 Any member of the referee staff who works a morning or afternoon shift at the referee tent can earn a point for a team in which they are the assigned referee.
- 7.2.2 Other ways to earn Parent Participation points. Teams in competitive divisions (10U – 19U) are awarded Parent Participation points for completing their team's assignments only on the assigned days.
 - 7.2.2.1 **Equipment Distribution** – Volunteer helps distribute painters, goals, nets, corner flags and other miscellaneous equipment from storage containers to all fields. A golf cart and trailer are used to assist. Shift starts one hour before first game time of day and lasts about 45 minutes. Job requires the volunteer to be able to lift 40 lbs.
 - 7.2.2.2 **Equipment Pick-up** – Volunteer helps pick up goals, nets, and corner flags from all fields and put them back into storage containers. A golf cart and trailer are used to assist. Shift starts after the last game of day is played and lasts about 45 minutes. Job requires the volunteer to be able to lift 40 lbs.
 - 7.2.2.3 **Field Work Day** – A 3- to 4-hour shift on a Saturday before Labor Day. Volunteer helps measure and layout fields, paint lines, and sort through and set up goals.
 - 7.2.2.4 **Set Up Schoolyard Program (5U)**: One team to help set up the Playground Program each week 2 points per week.
 - 7.2.2.5 **Field Monitor** – A 2-hour shift on Saturday. Job requires the volunteer to monitor 4-5 fields from a central location and radio in requirements to the Information Booth. This will involve walking the fields.
 - 7.2.2.6 **Competitive and Non- Competitive Information Booths**. A 2-hour shift on Saturday at an information booth.
 - 7.2.2.7 **Board Member**: If you are a member of the Regional Board (voting or non-voting) you earn a point per season that can be awarded to a team in which you have a family member playing. These are not transferable.
 - 7.2.2.8 **Other Jobs**: The regional board, executive committee or Regional Commissioner may create and assign additional jobs to teams during the season.
- 7.2.3 Parent Participation Points Requirements
 - 7.2.3.1 Requirement for Competitive teams shall be posted prior to the start of the first game of the season
 - 7.2.3.2 Should a team believe there is a discrepancy in PP points then the discrepancy is to be resolved with the Statistician within three weeks of the assignment date.
 - 7.2.3.3 Non-Competitive teams must achieve one Parent Participation point to be eligible for season end awards.
- 8. Very Important Player (VIP) / Everyone Plays In our Community (EPIC) Program
 - 8.1 The VIP/EPIC Program provides a quality soccer experience for children and adults whose physical or mental disabilities make it difficult for them to successfully participate on mainstream teams. VIP/EPIC teams may include players who are blind or visually impaired, amputees or with conditions that impair mobility, mentally or emotionally challenged, autistic, Down syndrome, cerebral palsy, and any other condition that makes playing on a VIP/EPIC team best for the player.
 - 8.2 Depending on the number of registered VIP/EPIC players, their gender, and age, teams may be coed, gender-based, or age-based.
 - 8.3 The size of the playing field and length of game shall be determined by the age and number of players.
 - 8.4 Score shall not be kept and every effort shall be made so that every player has the opportunity to score in every game.
- 9. Awards
 - 9.1 Players in the non-competitive divisions may be given participation awards (trophies or medals as determined by the Regional Board), so long as the team fulfills its parent participation requirements.
 - 9.2 Players and coaches of competitive teams participating on Championship Day shall receive trophies or medals

indicating their final playoff position.

9.3 Special awards for players in the U19 division, coaches, and volunteer families

9.4 The following awards are presented at the end of season Player recognition ceremony:

9.4.1 Sharon Waite Award: Given in memory of Sharon Waite, mother and AYSO soccer volunteer. This award is given to a 17- or 18-year-old girl who has demonstrated the AYSO philosophies of good sportsmanship, positive attitude and fair play.

9.4.2 George Grub Award: Given in memory of George Grub, father and supporter of AYSO soccer. This award is given to a 17- or 18-year-old boy who has demonstrated the AYSO philosophies of good sportsmanship, positive attitude and fair play.

9.4.3 AYSO Most Valuable Player: Given to all AYSO high school seniors with 10 or more years of AYSO playing experience

9.5 The following awards are presented at the end of season volunteer recognition ceremony

9.5.1 Ed Pike Award: Given in memory of Ed Pike, former RC and coach. This award is given to a coach with at least 5 years of experience who has exhibited the AYSO philosophies in an exemplary manner.

9.5.2 Ken Aston Award: Given in memory of Ken Aston, a Referee and supporter of AYSO soccer. This award is given to a Referee who has exhibited the AYSO philosophies in an exemplary manner and has made lasting contributions to R68.

9.5.3 Ramon Padron / Steve Arthur Award: Given in memory of Ramon Padron, a coach and supporter of AYSO soccer and Steve Arthur a coach, referee and support of AYSO. This award is given to a volunteer family that represents the AYSO spirit of giving

9.5.4 David Winters Award: Given in memory of David Winters, a coach and supporter of AYSO soccer. This award is given to a volunteer that represents the AYSO spirit of giving.

9.5.5 Robert Gutierrez Award: Given in the memory of Robert Gutierrez, a coach, team manager and supporter of AYSO soccer. This award is given to a volunteer with 2 years of service as a Team Manager that represents the AYSO philosophies in an exemplary manner and has made lasting contributions to R68.

10. Secondary Season

10.1 Postseason Competition (Competitive Divisions)

10.1.1 Postseason competition is defined as an extension of the fall season for League Championship teams and All-star teams participating in Area W, Section 10, and Tri-Section playoffs.

10.1.2 The season ends for a postseason team when the team is eliminated from AYSO postseason playoffs.

10.1.3 The Region shall pay the entry fees associated with postseason teams playing in the Area W, Section 10, and Tri-Section playoffs.

10.1.4 Postseason teams may choose to compete in other tournaments, but they will be expected by the Region to manage monies and recruit Referees for these tournaments in compliance with "Tournament Team Operating Policy".

10.1.5 Players who choose not to compete in these tournaments shall not be excluded from consideration for postseason teams.

10.1.6 League Championship teams may not add a player to or replace a player from their regular season roster.

10.1.7 Postseason teams shall also abide by the tournament rules associated with each AYSO advancement tournament.

10.1.8 The number of teams competing in postseason play shall be determined by Area W based on the number of Region 68 players registered in a division.

10.1.9 If a player is a member of both a League Championship team and an All-star team or Tournament Team, the player's commitment to the League Championship team shall take preference at all times.

10.1.10 If a player is a member of both an All-star team and a Tournament Team, the player's commitment to the All-star team shall take precedence at all times.

10.1.11 A player who receives a Red card or two Yellow cards during postseason play may be removed from further postseason participation by vote of the Executive Board.

10.1.12 A coach or parent who is ejected from a game during postseason play may be removed from further postseason participation by vote of the Executive Board.

10.2 All-star Competition

10.2.1 The number of All-Star teams shall be determined by Area W based on the number of Region 68 players registered in a division and what Region 68 is able to supply based on the competitive skills of the players.

10.2.2 The number of players on an All-star team shall be nine (9) in 10U, twelve (12) in 12U and fourteen (14) in 14U.

10.2.3 Playing time and replacement of players shall be determined by the tournament rules associated with each AYSO advancement tournament

10.2.4 To be eligible for All-star consideration, a player must participate in at least $\frac{3}{4}$ of their league team's games, except for games missed due to illness or injury and documented by a note from a physician.

10.2.5 If a player plays "up" a division in the primary season, that player must play "up" during All-star play.

- 10.2.6 Selection to the All-star team will be determined by the All-star Coach via recommendations from League coaches and observation during the primary season.
- 10.2.7 If more than one All-Star team is required in a division, a draft shall be held with the appointed coaches and the Director of Players - Competitive.

10.3 Tournament Team Competition

- 10.3.1 Prior to the start of pool play competition, the Executive Committee shall determine the number of tournament teams that can be supported by the Region and the number of teams per division and age group.
- 10.3.2 Tournament team competition provides an affordable, year-round soccer opportunity. Tournament teams are "select" teams; that is, the coach can select any player who participated in at least 50% of the games in their division in the primary season.
- 10.3.3 As such, the level of play is higher than in the AYSO primary season, often as high as or higher than the All-star level.
- 10.3.4 Tournament teams recruit players, manage finances, and schedule activities individually.
- 10.3.5 It will be a requirement for the team to have a good management team in place that is familiar with the Tournament Team Policies.
- 10.3.6 If a registered player is unable to participate in primary season play due to a medical condition, verified with a doctor's note, they may be eligible for tournament team play with a release to participate in athletics.

10.4 All Star / Tournament Coach Selection Process

- 10.4.1 Any coach wishing to coach in All-Star or Tournament Play must submit an application to the Tournament Teams Director no later than October 1.
- 10.4.2 To be eligible to coach or assistant coach an All-star or Tournament team, a coach must have completed and be current in the following:
 - 10.4.2.1 Live Scan Fingerprinted
 - 10.4.2.2 Safe Sport training
 - 10.4.2.3 Sterling Volunteer Risk Status is completed and current
 - 10.4.2.4 Safe Haven training
 - 10.4.2.5 CDC Concussion Awareness training
 - 10.4.2.6 Sudden Cardiac Arrest training
 - 10.4.2.7 Age Specific coach training
- 10.4.3 A coach who has received a sendoff during the primary season must be approved by the RC, RCA and RRA before they can be considered for selection as an All-star coach.
- 10.4.4 Coaches shall be selected based on a range of criteria
 - 10.4.4.1 Be in good standing with the Region by demonstrating competency in coaching skills and team management
 - 10.4.4.2 Be considered by the Tournament Teams Support
 - 10.4.4.3 Staff and Executive Committee and be approved by the Regional board
 - 10.4.4.4 Returning coaches must re-apply and will be evaluated each membership year
 - 10.4.4.5 Being an active participant in the Region's standard primary program as the Region determines adequate may be a consideration if coaches meet all the requirements above.

10.5 Spring League

- 10.5.1 Spring League is a secondary season program conducted on Sundays in February, March, April, and/or May.
- 10.5.2 Spring League shall follow the same format as the regular season with the following exceptions: the Region shall only provide a Spring League tee shirt and socks, all divisions shall be noncompetitive (no standings kept), practices shall be limited to one hour to one- and one-half hours per week, and age divisions may be combined or not offered as determined by the Regional Board.
- 10.5.3 Spring League shall have a separate registration fee determined by the Regional Board. Spring League is an optional program that shall only be offered if there are enough volunteers to staff the program.

11. Facilities

- 11.1 It shall be the responsibility of both teams for the first game each day to set up the goalposts and nets and both teams for the last game of each day to take down the goalposts and nets.
- 11.2 Each field shall be lined under the direction of the Field Director on Saturday morning or Friday afternoon.
- 11.3 Each Coach shall be provided with a first aid kit.
- 11.4 No trash should be left at the facility except in designated containers.
- 11.5 Parking shall be limited to designated areas at the fields.
- 11.6 For safety reasons, no pets shall be allowed at the facility while games or practice sessions are in progress.
- 11.7 Golf Cart Safety: Golf carts make it easier for youth sports volunteers to perform a multitude of tasks. Along with this responsibility, the safe use of these vehicles is important for any volunteer operating them. Please ensure the following:

- 11.7.1 To be covered by AYSO insurance, all drivers must be 18 years of age with a valid driver's license and be insured. All drivers must be approved to drive by the Regional Commissioner, Field Director or their delegates.
- 11.7.2 All drivers must be instructed on the risks associated with operation on athletic fields and on how to properly store/secure the vehicles when not in use. Notably, when not in use, golf cart keys must not be left in the ignition and the parking brake must be activated.
- 11.7.3 The vehicles must not be used to carry more people than their carrying capacity. Each person must be sitting in a seat.
All drivers must also understand the importance of maintaining a slow speed when operating the vehicles around soccer fields filled with players, parents and spectators.

12. Common Sense Emergency Plan

- 12.1 AYSO Volunteers: Emergencies and natural disasters can and do happen, and predicting their nature, form and timing is challenging, if not unattainable. Upon report of an emergency or natural disaster, specific directions will generally not be immediately available from police. Soccer field occupants will need to use common sense, and decide what action to take on their own depending on their proximity to the threat and their own comfort level. At all times, it is imperative to remain vigilant and, when necessary, reduce or eliminate hazards and emergencies on the soccer field. Consider creating a portable emergency kit customized to meet your family's needs including essential medications, a First Aid kit, food, water and any other items that may be helpful. When families are prepared and use common sense, the fear and loss that accompany emergencies and disasters are greatly reduced.
- 12.2 Activation of Common Sense Emergency Plan
 - 12.2.1 Call 911 and/or notify an AYSO staff member (normally in red AYSO shirts).
 - 12.2.2 Assess the situation using all available information. If an AIR HORN is sounded it means lightning or other danger may be imminent.
 - 12.2.3 Decide whether to shelter in place or evacuate.
 - 12.2.4 If lightening occurs you should seek shelter.
 - 12.2.5 SAFER AREAS are inside fully enclosed vehicles and buildings.
 - 12.2.6 UNSAFE AREAS are in open areas like fields or parking lots, anywhere near metal objects such as flagpoles and soccer goals, and under trees.
 - 12.2.7 If there is an active shooter, major protest or other large-scale event, the field will be evacuated and remain closed until the police declare the area is safe.
 - 12.2.8 Remain vigilant—Help keep the children safe and calm, and gather additional facts about the emergency if you are able.
 - 12.2.9 Once guidance is provided by emergency personnel be sure to cooperate to enhance the response and recovery processes in place.

13. Rules of Play – Summary

Division	6U	7U	8U
Number of Players on Team	6	8	8
Number of Players on Field*	4 v 4	6 v 6	6 v 6
Goal Keeper	No Keeper All Season		
Field Size	5U: 60 ft by 84 ft 6U: 70 ft by 100 ft	75 ft by 150 ft (or 84 ft by 174ft)	84 ft by 174 ft
Goal Size	4' x 8'	5 ft by 10ft (or 4'x 8')	5 ft by 10ft (or 4'x 8')
Game Length	30 minutes (Six 5 minute periods)	40 minutes (4 quarters)	40 minutes (4 quarters)
Ball Size	3		
Field Markings	Half line	Half line	Half line
	5 yd radius center circle	6 yd radius center circle	7 yd radius center circle
	5 yd by 10 yd goal area	6 yd by 12 yd goal area	6 yd by 12 yd goal area
	No penalty area	12 yd line, width of field	12 yd by 24 yd penalty area
	1 yd corner arc	1 yd corner arc	1 yd corner arc
	No penalty arc	No penalty arc	No penalty arc
	No penalty spot	No penalty spot	No penalty spot
Start of Play	No change except 5 yds away	No change except 6 yds away	No change except 7 yds away
Ball In & Out of Play	No change from normal IFAB rules		
Method of Scoring	No change from normal IFAB rules		
Off side	No offside called		
Fouls & Misconduct	Referee explain ALL infractions		
Free Kicks	All are Direct, opponents 5 yds away. Attacking team takes kick from outside Defending team goal area	All are Direct, opponents 6 yds away. Attacking team takes kick from outside Defending team goal area.	All are Direct, opponents 7 yds away. Attacking team takes kick from outside Defending team goal area.
Penalty Kicks	No penalty kicks		
Throw In	If bad first, Ref explain & re-do. If second bad, just play.	If bad, Referee explain, and re-do.	
Goal Kick	Taken inside goal area, opponents 5 yds away	Taken inside goal area, opponents beyond 12 yd line	No change from normal
Corner Kick	No change, opponents 5 yds away	No change, opponents 6 yds away	No change, opponents 7 yds away

Division	10U	12U	14U	16U/19U
Number of Players on Team	9	12	14	18
Number of Players on Field*	7 v 7	9 v 9	11 v 11	11 v 11
Goal Keeper	Yes, all season			Yes
	Regular Season: Half Game Maximum			
	Pool Play: Full Game Allowed			
Field Size	120 ft by 240 ft	150 ft by 275 ft	210 ft by 330 ft	210 ft by 330 ft
Goal Size	7 ft by 7 yds	8 ft by 8 yds		
Game Length	50 minutes	60 minutes	70 minutes	80/90 minutes
Substitution	Approximately midway through each half and at halftime.			Free substitution per Laws of the Game
Minimum Playing Time	3 quarters			35 minutes
Ball Size	4		5	
Field Markings	Half line	Half line		
	8 yd radius center circle	10 yd radius center circle		
	6 by 15 yd goal area	6 by 20 yd goal area		
	14 x 36 yd penalty area	18 x 44 yd penalty area		
	1 yd corner arc	1 yd corner arc		
	8 yd penalty arc	10 yd penalty arc		
	10 yd penalty spot	12 yd penalty spot		
Start of Play	IFAB rules, except 8 yds away	No change from normal IFAB rules		
Ball In & Out of Play	No change from normal IFAB rules			
Method of Scoring	No change from normal IFAB rules			
Off side	No change from normal IFAB rules			
Fouls & Misconduct	No change from normal except referees should work with coaches to eliminate need for cautions & send-offs. No cards (red, yellow) will be shown.	No change from normal except referees should work with coaches to allow a player to be substituted after receiving a caution if coach believes this is best for the player.		
Free Kicks	IFAB rules, except 8 yds away	No change from normal IFAB rules		
Penalty Kicks	No change from normal IFAB rules			
Throw In	No change from normal IFAB rules			
Goal Kick	No change from normal IFAB rules			
Corner Kick	IFAB rules, except 8 yds away	No change from normal IFAB rules		